

Grapeview School District

Job Description

Teacher

Job Summary

This position plans, organizes and provides learning experiences for students, including providing each student with the knowledge, skills, values and attitudes to lead self-sufficient, well adjusted, healthy, productive socially responsible live tot the best of their individual potential.

Essential Job Functions

1. Develops lesson plans and manages the learning experiences, curricular and extra-curricular to ensure the needs of the group and individual students are met.
2. Evaluates student performance and provides guidance which will promote the student's welfare, educational development, and citizenship.
3. Participates in the planning and evaluation of the school programs(s) and the districts curriculum and program development.
4. Provides the maximum learning opportunities for each student.
5. Conducts parent conferences and a variety of other meetings with district staff, parents and students.
6. Effectively utilizes resources and services of the community and the District to enhance students' learning and teacher's effectiveness.
7. Maintains the necessary current records and reports and utilizes data to modify and improve program effectiveness.
8. Ensures that the students and district get maximum returns on all equipment, materials, supplies, and utilities used under his/her direction.
9. Provides for and promotes the care and protection of students and school property.

OTHER JOB DUTIES

1. Attends staff meetings as called by the administrators.
2. Maintains files on latest curriculum guides.
3. Performs related duties as assigned.

REPORTING RELATIONSHIPS

Reports to the principal; provides lead direction to assigned assistants.

CONDITIONS

Confined to work area; must secure substitute or leave only at assigned breaks.

AFFILIATION

WEA

SALARY LEVEL

State Salary Schedule

FLSA

Exempt

MINIMUM QUALIFICATIONSEducation and Experience

Bachelor's degree with appropriate educational endorsement; or any combination of experience and training which provides the applicant with the knowledge, skills, and ability to perform the work.

Knowledge, Skills and Abilities

Knowledge and skill in instructional principles, methods and techniques.

Skill in obtaining, clarifying and exchanging information.

Skill in classroom management.

Ability to organize and coordinate activities.

Ability to serve as role model and treat students as individuals in a professional manner.

Ability to maintain confidentiality.

Ability to establish and maintain effective and collaborative working relationships with a variety of people.

This job description is not an employment agreement or contract. District administration has the exclusive right to alter this job description at any time without notice. The statements contained herein reflect general details as necessary to describe the primary functions of this job, the level of knowledge and skill typically required and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned including work in other functional areas to cover absences or relief, to equalize peak work periods or otherwise balance the workload.